Navigation team meeting

Date: 29-7-2026

Attendance

Attendees: Rev Martin Cox (Rector Designate), Lisa Gilligan (Change Facilitator), Rev Martin Fuller, Fiona Glover, Paul Hancock, Rev Chris Stafford, Liz Thomas, Kath Pennington, David Clifton, Fr Michael Vyse, Ruth Fielding (Administrator)

Apologies:

	Action summary from the previous meeting *(date)*	**By whom**	**By when**
1.			
2.			
3.			
4.			
5.			

Minutes of the meeting

Agenda item	**Summary of the discussion**	**Actions agreed**
1. Change Lead Update	• Martin has produced a new Litany for Christ the Good Shepherd; this will be produced as a booklet to be used at the 'Conversation & Prayer' evenings and Sunday services across the LSP • Office space – a meeting is scheduled for next Tuesday, 4th August at Newchurch Parish Hall to assess its suitability for the Support Services hub. • Worship – as we are a worshipping community a plan was proposed for the Navigation Team to gather for Holy Communion once a month starting in September.	
2. Comms team Update	• Team update, Louise from Emmanuel has joined the Comms Champions • Logo & Branding – a design proposal has been created by Meg Bunce, the key features being 1. Theme: Christ the Good Shepherd with nature, farming & seasonal inspiration 2. Scripture; John 10:10 'life in all its fullness' 3. Symbolism: suggestions include a tree, cross, shepherd's staff 4. Colour Palette: a main LSP earth tone with specific colours assigned to individual churches to maintain their unique identities (e.g., green for All Saints Glazebury, rose pink for Christ Church Croft). 5. Action: all comments on the design brief to be submitted by 12th August	

	• Digital Presence 1. Website: the team is considering using Squarespace as a platform due to its ease of use. 2. Domain name: The group agreed to purchase christthegoodshepherd.org.uk as the primary domain with ctgs.org.uk as a potential secondary option. • Flyers: Social media flyers for the upcoming prayer evenings have been designed in multiple colours to aid accessibility for those with dyslexia.	MC & MF to purchase the domain name
3. Clergy Deployment Summit	• Feedback: the summit was noted for being informative and tangible, though a need for more worship during the event was identified. • Next steps: feedback from the post-it note exercise have been categorized. Questions regarding resource sharing between churches will be addressed at the next meeting in September.	LG – add to agenda for September further discussions around the feedback
4. Safeguarding	• Clergy: must read & sign the Code of Safer Working Practice. • Non-clergy: must complete a confidential declaration, read & sign the Code of Safer Working practice and ensure that basic & foundation training is up to date. • Chuchwardens: all wardens must complete Leadership Safeguarding by the end of the year.	
5. Church Schools within the LSP	• Admissions: becoming an LSP does not automatically change the admissions policies. Changes depend upon whether a policy specifies a 'parish' or a 'particular church', any amendments are the decision of the school governing bodies not the PCC • Governance: the PCC will eventually sign off on foundation governors, relying on recommendations from Local Leadership Teams (LLT) • Action: a briefing for headteachers is being planned for the Autumn term.	
6. Support Service Questionaries & data collection	• Administration Questionnaire: this is to be circulated to all churches to audit current administrative tasks and volunteer capacity. • Churchsuite: progress is being made on digital forms for funerals, baptisms & weddings. • Funeral ministry: there is a critical need for a centralized system to coordinate clergy availability with undertakers. A separate meeting has been scheduled for Wednesday 5th August at 4pm. • Data Collection: a list of approximately 30 church activities will be reviewed at the next	

	CLT meeting to ensure all initiatives are recorded in the system.	
7. Cultivate date clash	The Deanery Synod Meeting has been moved to 1st October to avoid a clash with the Cultivate session on the 8th October.	
8. St Mary's Lowton PCC	Scheduled for the 6th August at 7.30pm Rev Kate Johnston, June & Gordon Simm will attend to share their experiences of working within an LSP	
9. Prayer	Evening Conversation & Prayer Sessions • 28th September- All Saints, Glazebury • 19th October – St Luke's, Lowton • 30th November – St Michael',s Burtonwood Zoom Evening Prayer – the first session will be Thursday 6th August at 5pm; it will be recorded for the website	

Future Navigation Team Meetings:

Wednesday 12th August 1pm – Social Lunch at The Rectory

Wednesday 2nd September 2pm - Holy Communion followed by Nav team Meeting at 2.30pm

Wednesday 9th September 2.30pm – Nav Team Meeting

Wednesday 16th September – No Meeting

Wednesday 23rd September 2.30pm – Nav Team with James Green regarding social justice initiatives

Tuesday 29th September (12.30pm Support Services meeting with Emily) 2.30pm Nav Team